

Title: Scene Shop Assistant

Summary: Average 40 hours per week (to include some evenings and weekends as needed)

Reports To: Technical Director

Job Description:

The Scene Shop Assistant will work with the Technical Director and will be responsible for helping with the coordination of all technical aspects of GREAT productions including scenic construction, shop supervision and installations of set.

Primary Duty: Construction of theater sets to include wood, metal and painting.

Areas of Responsibility:

Paint Shop:

- Paint scenery, organize and maintain the shop space. Monitor shop stock.
- May direct others.
- Some lifting required.
- Other duties as required.

Scene Shop:

- Assist staff technical director in day to day operations of the scene shop.
- Organize and maintain shop space.
- Fabricate scenery. Transport, assemble, strike stage scenery.
- Work with power woodworking and metalworking tools.
- Work and direct volunteers in safe building of theatre sets.
- Some lifting required.
- Other duties as required.

Skills:

- Must be able to read and interpret CAD drawings and renderings
- Must be organized, efficient, accustomed to working in a professional environment
- Superlative people skills and ability to work with volunteers
- Ability to work within schedules and budgets
- Theatre experience is preferred

Evaluation of applications will begin immediately and will continue until the position(s) has been filled. EOE.

Please send a cover letter and resume no later than July 15th, 2009.

GREAT Theatre Search Committee

919 West St. Germain

St. Cloud, MN 56301

Or by email to:

Subject: Search Committee

To: Dennis@GreatTheatre.org