



GREAT Theatre Job Description

Position Title: Sound Engineer

Status: non-exempt/hourly/seasonal

Reports to: Technical Director

Supervises: N/A

Hourly Compensation: \$18-\$24/hr

Position Summary

The Sound Engineer plays a vital role in bringing musicals and plays to life, ensuring every word, note, and musical moment is heard clearly and felt by the audience. Through precise execution, this role helps create an immersive, seamless experience where storytelling is never interrupted by technical barriers allowing audiences to fully connect with the story. By ensuring every performer is heard, the Sound Engineer helps build confidence on stage, especially for youth and emerging artists, while contributing to the overall professionalism and quality of the production.

As Sound Engineer, you'll be responsible for the implementation of the designer's concept, setup, operation, and maintenance of all audio elements for musical theatre productions. This includes microphones, sound effects, music playback, and live mixing to ensure a clear, balanced, and engaging experience for the audience.

Job Functions

As the Sound Engineer, you'll get to:

- Collaborate with Sound Designer to implement design which involves selecting equipment to reproduce the various sound elements required, installing and testing it, and running the actual show.
- Set up, test, and maintain microphones (body mics, handhelds, orchestra mics)
- Mix live performances, balancing vocals, orchestra, and sound effects in real time
- Program and operate sound cues using audio software or soundboards
- Collaborate with the director, music director, and stage manager to support the artistic vision
- Attend rehearsals, including technical and dress rehearsals, to refine sound levels and cues
- Troubleshoot technical issues quickly during rehearsals and performances

- Maintain and organize audio equipment, ensuring proper storage and upkeep
- Train and supervise assistant sound technicians or volunteers if applicable
- Assist with transportation of equipment to and from venues.

This might be the job for you if...

- You have experience with live sound mixing, preferably in musical theatre
- You have knowledge of digital and analog soundboards, wireless microphone systems, and familiarity with audio software like QLab or similar audio software
- You have a basic understanding of acoustics and sound design principles and the ability to read scripts and follow cue sheets
- You have a demonstrated ability to troubleshoot technical problems and collaborate to come up with executable solutions and explore new ideas.
- You have strong attention to detail and ability to work under pressure during live performances
- You have strong communication and collaboration skills
- You thrive on collaboration and embrace both a coaching and learning mindset.
- You enjoy teaching and working with volunteers, students, and community members who have diverse backgrounds and skill sets.
- You have the ability to organize, multi-task, and prioritize effectively in a fast-paced and creative environment.
- You have the ability to adapt to change, self-direct, and positively contribute to an anti-racist and inclusive workplace.
- You have previous experience working with or involvement in any capacity with community or educational theatre.
- You are invested in the community and organization, and are committed to contributing through collaboration, respect, and professionalism.

As an employee of GREAT you'll receive

- Competitive equitable compensation with annual opportunity for raises
- Comp tickets to shows and camp/class registrations
- A fulfilling and fun work environment with a diverse team committed to transforming lives through the power of the arts

This job description is not meant to be all-inclusive. Employees may be asked to perform other related duties in order to meet the ongoing needs of GREAT.

This is a seasonal position. We're seeking coverage for our four productions at the Paramount Center for the Arts each season, with potential for additional shows each season and education outreach programming. Hours will fluctuate based on the production schedule and will primarily be during tech week and performance weeks, approximately working 30-40 hours/week and occasional overtime.

To apply: Submit letter of interest and resume to jobs@greattheatre.org

ABOUT GREAT

Great River Educational Arts Theatre (GREAT), is a non-profit community theatre in Waite Park, MN (60 miles north of Minneapolis) that enriches lives by bringing people together to build lasting connections through theatrical storytelling that challenges, educates, entertains, and inspires. Through dynamic on-stage programming that consists of producing 7 full-scale shows featuring local talent, multiple production collaborations, and innovative off-stage educational outreach throughout Central Minnesota, we invite people to be part of the story to build a more vibrant community, celebrate differences, and create a sense of belonging for everyone. By reaching more than 50,000 people each year, GREAT brings our community together through the transformative power of the arts.

GREAT is committed to attracting and retaining employees with varying identities and backgrounds. We aspire to create a team that represents the diversity of our community while creating a space that encourages and embraces inclusiveness, equal opportunity, and respect. Additionally, we are committed to anti-racism through ongoing and consistent action, moving with urgency while identifying both immediate and long-term strategic actions, both as individuals and collectively as an organization.